

STAFFORD HAMLET
BOARD MEETING

Minutes

March 12, 2018

Chair Jay Minor called the March 12th Board meeting of the Stafford Hamlet to order at 8:00 pm at the Stafford Elementary School, West Linn, OR.

Attendance:

- ❖ Board Members Present: Richard Fiala, Bill Markt, Jay Minor, Mary Moore, Len Schaber
- ❖ Excused: Dave Adams, Walt Gamble, Jana Lombardi, Matthew Palmer, Joe Wikoff
- ❖ Absent:
- ❖ Staff Present:

Approval of the Agenda: The agenda was unanimously approved without changes.

Approval of the Minutes: The February 2018 minutes were presented for review. Jay Minor suggested clarifications of a section of the Board minutes, and Kate Roth said she would make the corrections and resend the draft. The minutes were not voted on due to a lack of quorum.

Financial Report: Treasurer Joe Wikoff previously sent out his report.

Committee Reports:

Jay Minor asked that the Board members please reread Mary Moore's summary of the retreat, the committee memberships, and goals for the year. Jay said the next step is to have each committee write a mission statement.

Committee Reports - Programming:

Mary Moore said there will be a committee meeting this month. The topic will be newsletters and updates. There will be a packet of where we stand.

Len Schaber asked about scheduling, and if the Hamlet Board would like to continue using the same date (second Monday) or change it. Jay Minor suggested first setting Town Hall dates, and then deciding if the Hamlet would like to change to Thursdays in the fall. Richard Fiala suggested sending out an email about dates and requiring a response.

Mary Moore said she is always looking for newsletter topics, and that if anyone has one to please email her.

Committee Reports - PR/Lobby: Consensus was the topic was covered.

Committee Reports - Family Fest:

Bill Markt reported the committee has met. They meet the first Wednesday of each month until August. From August until the Family Fest the Committee will meet weekly. The committee's motto is have fun, don't waste people's time.

Bill Markt said the committee is recruiting volunteers and aligning them with roles.

Committee Reports - Agriculture: No report was given.

Committee Reports - Historic and Outdoor: Ann Culter said there was nothing to report yet.

Committee Reports - Archiving: No report was given.

Committee Reports - Budget: No report was given.

Rick Cook announced that the next Community Leaders Meeting is on Monday at the Development Services Building. Topics will include long range planning, CPO insurance, opioids in the County, and roads maintenance.

Adjournment: Chair Jay Minor adjourned the meeting at 8:20 pm.