

STAFFORD HAMLET  
BOARD MEETING

Minutes

May 14, 2019

Chair Bill Markt called the May 14th Board meeting of the Stafford Hamlet to order at 8:22 pm at the Athey Creek Middle School, West Linn, OR.

Attendance:

- ❖ Board Members Present: Richard Fiala, John Keith, Katy Krider, Patty Mamula, Bill Markt, Len Schaber, Joe Wikoff
- ❖ Excused: Jana Lombardi, Mary Moore, Matthew Palmer
- ❖ Absent:
- ❖ Staff Present:

Approval of the Agenda: The agenda was unanimously approved as written.

Approval of Minutes:

The April 9, 2019 Community and Board minutes were presented for review. Joe Wikoff moved to approve the minutes, and John Keith seconded the motion.

**Vote:** approved, 6 - yes, 0 - no, 0 - abstain (Not present at vote: Fiala).

Financial Report:

Treasurer Joe Wikoff previously emailed his report.

Joe Wikoff reported that the Hamlet is currently \$173 over budget. Joe said that next year the Board will need to keep a closer eye on the budget.

Joe, Bill Markt, and Richard Fiala attended a meeting with the other Hamlets and the County. The County liked Joe's work. Richard Fiala said Gary Schmidt, who is the new County Administrator, said the County will likely have a 4-6% budget cut. Bill Markt said he pitched more help from Katie Wilson, and that Gary said no.

Joe Wikoff said he has not received any word on the budget request. Last year the Hamlet Board got the final budget in June. Joe said there was an interesting question on fixed assets and equipment, such as speakers or projectors. The equipment would need to be available to the other Hamlets and the County. The Hamlet would also need a record of assets.

Katy Krider has a bill for \$53 for printing and Jana Lombardi has a bill for \$210.40 for printing and Facebook ads.

Joe Wikoff said he would not be able to be as flexible next year.

Joe added the meet and greet with the finalists for the head of Public and Governmental Affairs is on May 20th at the Development Services Building.

John Keith moved to approve the Treasurer's Report and pay bills. Richard Fiala seconded the motion.

**Vote:** approved, 7 - yes, 0 - no, 0 - abstain.

#### Committee Reports - Programming:

John Keith reported the Town Hall went well. There are video links available. There were lots of good conversations. John said there may be another forum after the Family Fest, but that it was unclear what is next.

Richard Fiala said that Russ Axelrod said the Hamlet should do another one soon. Bill Markt was concerned about having the forums too close together. He suggested October or the end of September. Patty Mamula said she thought there should be another forum soon, though not a repeat of the same topics. Rick Cook suggested the Hamlet send a letter of appreciation to the County for the camera crew. John Keith said he has sent thank you letters to the speakers, elected officials, and County staff. John Keith said he would start planning the fall speakers.

Joe Wikoff said the Hamlet should think about timing. Richard Fiala said there had been a discussion about moving the elections closer to the budget cycle. Joe Wikoff said he has changed his mind and that maybe there should be a new Board in December that helps write the budget. Richard Fiala said the existing board could craft the budget. Patty Mamula suggested the topic could be brought up again at a later meeting. Bill Markt suggested a subcommittee consider changing the election month.

#### Committee Reports - Communications:

Patty Mamula reported the website is going and the signs are good. Matthew Palmer will help Mary Moore with the website. Katy Krider has provided a lot of useful feedback on the new site. Patty said the Hamlet of Beavercreek has a great website and that the Stafford Hamlet website should be like that. Patty said Mary still needs feedback.

Patty Mamula said she has the welcome packets all ready to go. Halcyon has not been very active so Jana and Patty are going to walk the area. Patty said there was one sale on Kyle Place. Patty said Tumwater Vineyards is going to send a coupon for the packet, and that she does not have a coupon from Fiala Farms yet.

Committee Reports - PR/Lobby: No new update was given.

Committee Reports - Family Fest: A report was sent out and a short version was on the agenda.

Bill Markt reported the Fest is still working with the County on money management and how to process credit card transactions.

Committee Reports - Agriculture: No new update was given.

Committee Reports - Historic and Outdoor: No new update was given.

Committee Reports - Archives: No new update was given.

Committee Reports - Outside our Borders:

Rick Cook reported the Clackamas County Coordinating Committee (C4) retreat will be in June, the Committee for Community Involvement (CCI) will meet next week, and the Community Planning Organization (CPO) summit will be the Monday after. The Vehicle Registration Fee road fund committee is still in the works because of a low number of applications in one category.

Rick Cook said the three party intergovernmental agreement (IGA) is at the Land Use Board of Appeals (LUBA) since the appeal was filed. Len Schaber said the appeal was based on the signature date of Tualatin since the appeal deadline for Lake Oswego and West Linn had passed.

Len Schaber said he went to the Tualatin City Council meeting. Metro Councillor Craig Dirksen was present and said Metro has a parks bond coming up. Metro is looking at a property east of Johnson Road near Long Farm Road. Len suggested inviting Christine Lewis, the Metro representative for the Hamlet area, to a future meeting.

Adjournment: Chair Bill Markt adjourned the meeting at 9:06 pm.