

STAFFORD HAMLET
BOARD MEETING

Minutes

November 12, 2019

Chair Bill Markt called the November 12th Board meeting of the Stafford Hamlet to order at 8:40 pm at the Stafford Elementary School, West Linn, OR.

Attendance:

- ❖ Board Members Present: Richard Fiala, John Keith, Katy Krider, Patty Mamula, Bill Markt, Matthew Palmer, Len Schaber, Joe Wikoff
- ❖ Excused: Jana Lombardi
- ❖ Absent: Mary Moore
- ❖ Staff Present:

Approval of the Agenda: The agenda was unanimously approved.

Approval of Minutes:

The October 8, 2019 Board minutes were presented for review. Joe Wikoff moved to approve the minutes as corrected, and Matthew Palmer seconded the motion.

Vote: approved, 8 - yes, 0 - no, 0 - abstain.

Financial Report:

Joe Wikoff reported the County billed the Hamlet \$500 for the retreat in the summer. The Hamlet had budgeted for one retreat with Amy Herman, and so the Hamlet will need to figure out how to pay for a second one in January. The other bill received was from Kate Roth for \$105 for April through June 2019. The County funds balance is \$5,207.77. There is \$998.82 of fest funds in the imprest. Joe would like to move the fest proceeds to the trust account once the final accounting for the fest is complete.

Committee Reports - Programming: No report was given.

Committee Reports - Communications: The report was previously sent via email and was in the agenda.

Committee Reports - PR/Advocacy/Lobbying:

Richard Fiala met with the urban planning class from Portland State University on October 30. Russ Axelrod from the City of West Linn, Jim Johnson and Richard Fiala all spoke. Richard expects a response on the concept of the Hamlet around December 11.

Committee Reports - Family Fest:

Katy Krider is the Chair of Family Fest 2020. The rest of the report was previously sent via email and was in the agenda.

Committee Reports - Historic and Wildlife: No report was given.

Committee Reports - Agriculture: No report was given.

Committee Reports - Archive: No report was given.

Committee Reports - Outside our Borders:

Rick Cook reported the Community Leaders Meeting went well. Bill Markt said that Gary Schmidt, County Administrator, talked about the budget and the hiring freeze. Patty Mamula asked why there is a budget shortfall. Rick Cook said there was bad forecasting, overfunding and the increasing cost of the Public Employees Retirement System (PERS).

Committee Reports - VRF:

Richard Fiala reported the Committee on the Vehicle Registration Fee (VRF) has continued to meet. The intersections of Stafford and Childs, and Stafford and Johnson, are project five in phase one. There will likely be a stoplight at Childs and Stafford.

John Keith reported C4 talked about the VRF, priorities in funding, and the strategic investment fund.

New Business:

Matthew Palmer reported the new website is up. He asked the Board to please review it and send emails to him, Katy Krider, Jana Lombardi and Patty Mamula. Patty Mamula said some text is yet to be added. Patty said there should be one person in charge of sending changes for the website. Matthew Palmer said he added the Hamlet map to the website.

Adjournment: Chair Bill Markt adjourned the meeting at 9:03 pm.