

STAFFORD HAMLET
BOARD MEETING

Minutes

December 10, 2019

Chair Bill Markt called the December 10th Board meeting of the Stafford Hamlet to order at 7:17 pm at the Stafford Elementary School, West Linn, OR.

Attendance:

- ❖ Board Members Present: Richard Fiala, John Keith, Katy Krider, Jana Lombardi, Patty Mamula, Bill Markt, Mary Moore, Matthew Palmer, Len Schaber, Joe Wikoff
- ❖ Excused:
- ❖ Absent:
- ❖ Staff Present:

Approval of the Agenda: The agenda was unanimously approved.

Approval of Minutes:

The November 12, 2019 Board and Community minutes were presented for review. Richard Fiala moved to approve the minutes, and Joe Wikoff seconded the motion.

Vote: approved, 10 - yes, 0 - no, 0 - abstain.

Joe Wikoff said that he had prepared two gifts for Ann Cutter and Larry Read to recognize them for all their hard work for the Hamlet. Joe has made a rolling pin for Ann because she likes to bake. Joe is making a display board for Larry. Both gifts will come with a plaque with the logo, their name, and an inscription saying “for services rendered.” Joe said he would like the gifts to come from the Hamlet. Consensus was that was fine. Bill Markt thanked Joe for making the gifts.

Letter to Tualatin:

Bill Markt said the draft letter was a response to the Borland Neighborhood Association (BNA) and Tualatin. Bill said he attended a Council meeting, along with Rick Cook and Len Schaber, and said that Tualatin is pushing ahead with a plan to submit to West Linn and Lake Oswego a push for development. Bill Markt said the purpose of the letter is to clarify to the Councils what the Hamlet wants.

Joe Wikoff asked if the intergovernmental agreement (IGA) was finalized. Bill Markt said that it was finalized and signed. Bill said the IGA says three cities need to agree on proposed development of the area, and that the Hamlet gets a seat at the table. Joe Wikoff said he is concerned that the cities could piecemeal the Hamlet. Joe asked what about planning the whole area. Bill Markt said that communication to the cities is the first step. Bill said we should talk

about what we are about and how to move forward. Bill said that Lake Oswego and West Linn are not inclined to move ahead with development right now. Bill suggested Lake Oswego and West Linn get letters in the future with updates.

Len Schaber said that Tualatin is identifying areas of interest. He said the BNA provided signatures of landowners to indicate interest and get the traffic study to occur. He said they wanted to give the Oregon Department of Transportation (ODOT) new numbers as they plan for the I-205 widening. Len said there had been local residents who are interested in suggesting ODOT add a ramp at Prosperity Park. Bill Markt said that Tualatin is identifying interest without Lake Oswego or West Linn participating. Len said that Tualatin has not yet met with the other cities and would like to do so soon.

Bill Markt said he would like to see the Board vote on a draft letter tonight. Katy Krider suggested reading it then either editing it or voting.

Mary Moore asked if there would be publicity about the IGA updates. Bill Markt said there has been discussion about doing publicity about the completed IGA.

Patty Mamula presented the letter she drafted and Rich Fiala read it aloud to the Board and meeting attendees.

Jana Lombardi said her small edits would be sent to Patty. She said the “carving” should be done by the cities together and emphasize the together. She said we want the area to be done as one not in pieces.

Mary Moore said the cities should all receive the letter at the same time. Rich Fiala suggested writing to each city to reflect the different concerns.

Patty Mamula said the letter is like waving a flag. It is an alert of what is changing and that it could be sent to all the cities. Joe Wikoff thought the letter should be sent to all the cities. He suggested explaining the vision plan revision in 2020 and the deadlines being set. Joe advised the Board to not lock itself into a timeline that it cannot meet. Bill Markt said that providing a timeline gives energy to the process. Joe Wikoff added that the parties need to know the Hamlet wants substantive input and to remind them of their commitment.

Bill Markt asked Jeff Gudman what he thought the Hamlet’s seat at the table could look like. Jeff Gudman said that the voice is that the Hamlet can be there and is a stakeholder, but does not get a vote.

Matthew Palmer asked are we asking to be at the table or saying we do not want development.

Rich Fiala read the letter again and had Board members read their additions/corrections/subtractions as he went along.

Mary Moore moved to approve the letter and John Keith seconded the motion.

Vote: approved, 9 - yes, 0 - no, 1 - abstain (Schaber).

Jeff Gudman suggested the Hamlet send the letter to the Councilors and the City Manager as well.

Financial Report:

Joe Wikoff reported there were bills for room charges and a post office box. The imprest account balance is \$4590.99 and when the operating results of the Family Fest are added in the balance is \$5,589.81.

Joe said that since this is his last meeting as Treasurer he would suggest the budget rewrite be tabled until the new Board can take it up at the retreat. Joe said the County has been asking for budgets early, so the new Board should be prepared to create one quickly. Joe also suggested considering fundraising sources and categorizing them appropriately.

Joe also said that the signature cards for the bank need to be updated.

Other Committee Reports - the remaining agenda items were waived due to time.

Adjournment: Chair Bill Markt adjourned the meeting at 8:50 pm.