

**DRAFT**

STAFFORD HAMLET  
BOARD MEETING

Minutes

August 11, 2020

Chair Bill Markt called the August 11th Board meeting of the Stafford Hamlet to order at approximately 8:07 pm on Zoom.

Attendance:

- ❖ Board Members Present: Jane Comer, Richard Fiala, John Keith, Katy Krider, Jana Lombardi, Bill Long, Patty Mamula, Bill Markt, Len Schaber
- ❖ Excused:
- ❖ Absent:
- ❖ Staff Present:

The agenda was presented and approved unanimously.

Community Vision Plan (CVP) update:

Katie Wilson, from Clackamas County, said the County is investigating options for remote voting. Virtual voting is preferred due to changing COVID-19 protocols. The County is meeting with Election Buddy next week to talk about data and pricing. Katie will check back in with the Hamlet leadership when she has more information.

Richard Fiala asked if there is a cost estimate. Katie Wilson said that there is an annual plan with three elections (which would be one per Hamlet). There are other services such as postcards, counting, or other items.

John Keith asked if it would be totally virtual or if there would be some in person or mail voting. Katie Wilson said they are still working on that. The County wants an option for people who do not have internet. They are also paying attention to accessibility and cost.

Bill Markt asked if it would be possible to combine the Hamlet election and the Community Planning Organization (CPO) elections. Katie Wilson said one problem is the boundaries for the two are different so doing mailings would be challenging. The County also does not know if the CPO election would count towards the three allowed under the Election Buddy proposal.

Annual Update to the Board of County Commissioners (BCC):

Katie Wilson said no date has been set yet, and that the presentation will be virtual.

Approval of Minutes:

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The July 14th Board and Community meeting minutes were presented for review. Jane Comer moved to approve the minutes, and Richard Fiala seconded the motion.

**Vote:** approved, 9 - yes, 0 - no, 0 - abstain.

### Treasurer's Report:

Bill Long reported he has finished the reconciliation of statements with the help of Joe Wikoff and Bill Markt. Money from the wine sales has been put in the trust account. There also has been a check from the County that was received and will soon be deposited. The amount in the imprest account is approximately \$4,050.

Bill Markt said that Brandon Post has resigned from the Hamlet Board because of work and family obligations.

Committee Reports - Programming: The next Board and Community meeting is scheduled for September 8th. There is no speaker yet for the September meeting. The Town Hall date and the date for voting are both to be announced.

Katy Krider said that West Linn-Wilsonville Schools declined the Hamlet's invitation to speak at the August meeting about the Dollar Street site. They declined due to cost and existing outreach efforts.

Committee Reports - Communications: There have been no meetings of the committee and there are no new updates.

Committee Reports - Family Fest: The event is on hold.

Committee Reports - Volunteers: Bill Markt said August 26 was a possible date for the meeting. Jana Lombardi suggested the volunteers meeting could be held during the September community meeting. John Keith agreed. Bill Markt said it would be good to increase the numbers.

Committee Reports - Agriculture: Richard Fiala said there was no news.

Committee Reports - Vehicle Registration Fee (VRF) Committee Update: Richard Fiala said there is less money coming than was expected as a result of COVID. The effect of less money on projects is not clear.

### Committee Reports - Outside Our Borders:

John Keith said his concerns with the C 4 letter were mostly addressed.

Rick Cook said that the County is looking into having the next Community Leaders Meeting in September on Zoom. The featured topic would be Department of Transportation and Development (DTD) initiatives.

## DRAFT

The CPO Summit group has had another meeting. The transfer station is likely to move in the next few years. The Estacada corridor is being considered though no property has been identified. Len Schaber said that they are still considering Highway 212 and have said it will not be south of Wilsonville.

Katy Krider asked if the Hamlet Board should follow up on the letter that was sent to West Linn-Wilsonville Schools about the proposed storage building next to Stafford Primary School. Katy said the Hamlet has not received a response and would like to see a follow up and/or a request for a response.

Jane Comer said they are demolishing the existing building. Katy would like a response. Richard Fiala asked if the Board is a nonentity to them? Richard said he would like to request a response. John Keith asked who do they contact at the County for information? Len Schaber said the County would not have much contact until they have received an application. Katie Wilson suggested talking to Ellen Rogalin if they need a contact. Katy Krider asked if they have a permit for the demolition of the existing structure.

Katy Krider suggested starting with making a phone call to move forward. She said there was no designated person on the Hamlet Board to reply to. Bill Markt suggested talking to the County about permits before contacting the School District. Jane Comer agreed and said she would like to know about the permits and asked who at West Linn would the Hamlet talk to. Katy Krider asked who would call. Richard Fiala said the Hamlet Board should be proactive and communicate sooner. Richard Fiala suggested talking to the Bond manager or the superintendent. Bill Markt suggested having more than one person reach out. He said having two people involved indicates interest.

Jana Lombardi said the only response the Hamlet got was from a school Board member acknowledging the letter and saying that the Board Chair is the person who could give a formal response.

Richard Fiala agreed to be one of the two people reaching out. Katy Krider agreed to be the second.

Adjournment: Chair Bill Markt adjourned the meeting at 8:55 pm.